

**Report on Minutes of Education Finance Board**  
2<sup>nd</sup> May, 2007

Date	Topic	Decision
2.5.07	<b>Minutes of meeting held on 28<sup>th</sup> March, 2007</b>	Approved
	<p><b>Matters arising from Minutes</b> It was noted that the Annual Report is now published on the website. It was agreed that an Irish version of the Report will be published on the website courtesy of CDVEC Translation services. It was agreed that a seal is required and, if possible, it should be in Irish and English.</p>	
	<p><b>Correspondence</b> A reply had been received from DES in relation to the payment for allowances for expenses payable to the EFB.</p> <p>A reply had been received from DES with regard to certain liabilities which may arise for members of the EFB. The Board is indemnified provided it acts in a bona fide manner.</p> <p>Reply from DES establishing that the National Counselling Helpline was set up following requests from support groups supported by DES and the Department of Health and Children.</p> <p>A Freedom of Information request was received from DES requesting Minutes of the Board up to 24<sup>th</sup> April.</p> <p>A report was issued on meeting on 4/4/07 between NCGE and EFB.</p>	<p>The Board decided to inform DES that it is not comfortable with its answer and asking for a full discussion.</p> <p>Chairperson to consult with DES on whether or not the Board needs to consider employers' liability.</p> <p>It was decided to include the Helpline in a series of links on the Board's website.</p> <p>Chairperson to consult with CEO of CDVEC as to how the release of information to interested parties could best be achieved.</p> <p>The Board agreed on further discussion and an update from the next meeting with the NCGE will be reported to the Board.</p>
	<p><b>Approvals</b> 86 approvals in respect of 84 applicants. Report issued on the new internal control system. Issues around documentation of residency in an institution were raised. Chairperson organised the next team for approval duty.</p> <p><b>Appeals – May</b> 3 appeals.</p> <p><b>Specific Queries – 6</b></p> <p><b>Reasonable Expectation – 3</b></p> <p><b>Oral hearing</b> – only to be granted if additional evidence is forwarded to the Board in relation to the original appeal.</p>	Agreed
	<p><b>Advertising/Information Campaign</b> Board member congratulated on input on Gerry Ryan Show about Education Fund. Very high response to the programme.</p>	Noted
	<p><b>IT and Communications</b> 3 Quotes received outlining different layouts for Annual Report.</p>	It was agreed to obtain a new quote.

	<p><b>Staffing</b>  Vote of thanks expressed to member of staff on completion of 6 month temporary contract.</p> <p>Interview Board for next short-term three-month contract from Sales Placement drawn up.</p> <p>Board endorsed appointment of Administrative Assistant with start date from 7/9/07.</p>	<p>Chairperson to write to DES requesting the appointment of a third person on a long-term contract.</p>
	<p><b>Finance</b>  NTMA Report  CDVEC Financial Statement of EFB to 30<sup>th</sup> March.</p>	<p>Noted  Noted</p>