

**Report on Minutes of Education Finance Board
27th August, 2008**

Date	Topic	Decision
27.8.08	<p>Theft of laptop computer The issue of the theft of a laptop computer held by the Comptroller and Auditor General (C&AG) was raised.</p> <p>The Board is to consider a risk assessment on the documentation and electronic systems of the Board.</p>	It was agreed that a letter would be sent to the C&AG to ascertain the nature and extent of the information compromised and whether data pertaining to the Board was at risk.
	Minutes of meeting 14th July, 2008	Approved
	<p>Matters arising from Minutes It was reported that a review of the effectiveness of the system of internal financial control was under way.</p> <p>The Board received an up-to-date list of schools listed in the Schedule to the Residential Institutions Redress Act 2002: Appendix 1 of the Residential Institutions Redress Act 2002. Appendix 2 (Additional Institutions) Order 2004, Appendix 3 (Additional Institutions) Order 2005.</p> <p>It was reported that a letter of resignation had been received from a Board member.</p> <p>A draft letter to the Minister for Education and Science was presented regarding the resignation from the Education (Former Residents of Certain Institutions for Children) Finance Board with effect from 27th August, 2008. The letter also informed the Minister that under Section 3(7) of the Commission to Inquire into Child Abuse (Amendment) Act 2005 it falls to the Minister to appoint a person to fill the casual vacancy arising from the member's resignation for the remainder of this Board's term of office. The letter also noted that in accordance with section 3(8) of the above-mentioned Schedule, as the specific Board member was among members appointed to the Board for the purpose of Section 29(2) of the 2005 Act the person to be appointed shall be a former resident of an institution.</p> <p>An information paper regarding the issue of allowances for expenses and any other possible payments to Board members and the payment thereof was presented for discussion.</p>	<p>Noted</p> <p>It was agreed to seek a preliminary legal view on the status of applicants to the Fund who may become residents after 5th June 2002. It was agreed in the meantime to continue with the Board's previous decision to put a hold on applications from former residents and their relatives in cases in which the residency commenced after this date until this matter was fully clarified.</p> <p>Both letters were approved and agreed by the Board.</p> <p>It was agreed that, in the first instance, officers of the Residential Institutions Redress Unit of the Department of Education and Science be asked to meet with the Board to deal with this issue.</p>
	<p>Correspondence Letter received from the Ombudsman in relation to a client of the Board stating that the Ombudsman had completed her examination of the matter and now considered the case closed.</p> <p>Letter received from the Institute of Public Administration requesting final submission to the IPA Administration Yearbook and Diary 2009.</p>	<p>Noted</p> <p>Noted</p>

	<p>Approvals, Appeals and Queries There were 75 approvals in respect of 70 applicants to a total value of €43,831.37. The Board also approved 6 applications under reasonable expectation to a value of €16,889.68. The breakdown of the approvals is as follows: former resident 20 (26.67%); child 45 (60.00%); grandchild 7 (9.33%); spouse 3 (4.00%). The country analysis is: Ireland 57 (76.00%); UK 13 (17.33%); Australia 2 (2.67%); Sweden 2 (2.67%); USA 1 (1.33%). The next approvals meeting: 10th September, 2008 Queries, Appeals, Reasonable Expectations and pre-approval applications were processed.</p>	Approved
	<p>Criteria 2007 Advertising/Information Campaign The summary report on meetings with former resident support groups, outreach services UK and the Federation of Irish Societies will be completed for the next meeting.</p> <p>A letter outlining how the EFB had helped a former resident and his relatives was read to the Board. The possibility of using testimonials such as this to encourage other former residents and their families will be explored.</p> <p>Review of Criteria Two issues were raised with regards to the Criteria. It was agreed to seek a preliminary legal view on the issues for discussion at the next meeting.</p> <p>The requirement for PPS numbers to be provided by businesses offering services to applicants was raised and it was agreed that this would be further examined.</p>	Agreed
	<p>Finance The Management Accounts for the month ended 30th June, 2008 were noted. An email from the accountants to the C&AG was noted.</p> <p>NTMA Report: The total fund value on 31/7/08 was €7,892,273.40. CDVEC Financial Statement of Education Finance Board to July 2008. CDVEC requested draw-down from NTMA</p>	Noted Noted Noted
	<p>IT and Communication Requirements The quotation for the printing of the Criteria will be available at the next meeting for approval.</p> <p>A meeting has been arranged with database consultants regarding the updating of the database with new commitments and contributions.</p>	Noted
	<p>Staffing The Board approved salary increments with effect from 1st September, 2007 and 1st September 2008 for a member of staff.</p>	
	<p>Dates of future meetings The date for the next meeting of the Board to be finalised when the proposed meeting of officers of the Residential Institutions Redress Unit of the Department of Education & Science with members of the Board has been arranged.</p>	