

**Report on Minutes of Education Finance Board  
16<sup>th</sup> June, 2008**

Date	Topic	Decision
16.6.08	<b>Minutes of meeting held on 30<sup>th</sup> April, 2008.</b>	Approved
	<p><b>Matters arising from Minutes</b></p> <ul style="list-style-type: none"> <li>➤ It was reported that an initial meeting had taken place on 15<sup>th</sup> May with a professional accountant from the DES, the head of internal audit in the DES and a representative from Crowleys DFK as a first step towards reviewing the effectiveness of the system of internal financial control.</li> <li>➤ It was agreed that, pending the designation of the Board under the Freedom of Information legislation, the reports of the Board meetings would continue in their present format.</li> </ul>	Noted
	<p><b>Correspondence</b> Letter received from Alliance setting out the areas of coverage throughout Ireland as well as the committee members responsible for the distribution of publicity material to advertise the Education Fund. It was also requested that a list of what is not funded in the Education Fund should be part of the review of the Criteria.</p> <p>There was a query about an applicant to the Ad Hoc committee.</p> <p>Letter received from the Ombudsman requesting information on receipt of a complaint. Letter of reply to the Ombudsman and accompanying documentation by the EFB. Letter of acknowledgement by the Ombudsman of the letter and accompanying documentation from the EFB. Letter from the Institute of Public Administration (IPA) stating insert for the IPA Year Book and Diary 2009.</p>	<p>Both points were noted.</p> <p>The Board agreed that it was not in a position to comment on an application from the Ad Hoc period of the Education Fund.</p> <p>Noted. Noted. Noted. Noted.</p>
	<p><b>Approvals, Appeals and Queries</b> There were 119 approvals in respect of 109 applicants to a total value of €190,899.06. The Board also approved 2 applications under reasonable expectation to the value of €3,236.17. The breakdown of the approvals is as follows: former resident 23 (19.33%); child 70 (58.82%); grandchild 19 (15.97%); spouse 7 (5.88%). The country analysis is: Ireland 85 (71.43%); UK 31 (26.05%); USA 1 (0.84%); Australia 1 (0.84%); Germany 1 (0.84%). The next approvals meeting: 23<sup>rd</sup> June, 2008. Queries, Appeals and Reasonable Expectations were processed.</p>	
	<p><b>Annual Report 2007</b> Board members were requested to check the Irish version of their names so that the translation of the Annual Report into Irish could be completed for inclusion on the website. It was reported that, due to unforeseen circumstances, the quotation for the printing of the Annual Report was not available for the meeting.</p>	<p>Agreed.</p> <p>It was agreed that when the quotation was ready it would be circulated to members for their approval and included in the next minutes.</p>
	<p><b>Criteria Advertising/Information Campaign</b> The publicity group reported that they had met with the Outreach Services in London on 28<sup>th</sup> May. As a result of the meeting the Director of the Federation of Irish Societies had agreed to put forward a document from the Outreach Services for the Review of the Criteria 2007.</p> <p>A draft report was presented to the Board which is to be sent to all groups who had been consulted as part of the publicity campaign of the EFB.</p> <p>A request for a grant for delivery of publicity material was presented to the Board on behalf of Justice and Healing for the Institutionally Abused in the amount of €1,500 together with a quotation and</p>	<p>Noted</p> <p>It was agreed that the amendments suggested at the meeting would be incorporated and circulated to members present for approval as soon as possible.</p> <p>Approved.</p>

	<p>invoice.</p> <p>The Board thanked Brian Mooney for a further publicity input on 26<sup>th</sup> May with RED FM in Co. Donegal. As a result of this information slot there were 25 telephone calls and 15 information packs were sent out.</p> <p><b>Review of Criteria</b>  Issues raised by the Board and by interested parties and clients were discussed and it was agreed that a draft of proposed revisions to the criteria arising from the discussion be prepared for consideration by the Board at its next meeting.</p>	
	<p><b>Finance</b>  The Chairperson presented the estimate of €792,750 for the commitments where a person had embarked on a course of study which will take place over a number of years for the Draft Annual Accounts 2007. The Board thanked the office staff for their hard work in processing this information.</p> <p>NTMA Report: The total Fund value on 31/05/08 was €8,187,520.63.  CDVEC Financial Statement of EFB to May 2008.  CDVEC requested a drawdown from NTMA.</p>	<p>Noted and agreed.</p> <p>Noted  Noted  Noted and agreed.</p>
	<p><b>IT Communication Requirements</b>  It was agreed that a meeting with the database consultants would be necessary to design a formula for the commitments for 2008.</p>	<p>Agreed</p>
	<p><b>Next meeting of EFB scheduled tentatively for 14<sup>th</sup> July.</b></p>	