

**Report on Minutes of Education Finance Board
7th September 2010**

Date	Topic	Decision
7.9.10	<p>Minutes The Minutes of the meeting held on 22nd July 2010 were adopted. The reports of the meetings held on 20th May; 23rd and 24th June and 8th July were approved for uploading onto the website.</p> <p>The minutes of the meeting of the Audit Committee held on 22nd July 2010 were circulated at the meeting and were noted.</p>	<p>Approved</p> <p>Approved</p> <p>Noted</p>
	<p>Matters arising from the Minutes The members were advised that the Deputy Chairperson had completed his term of office and had requested that the election of a replacement Deputy Chairperson would be part of the agenda for the next meeting of the Board.</p>	<p>Agreed</p>
	<p>Notification of Motions No Notices of Motions were received for this meeting.</p>	
	<p>Correspondence Letter received from the Standards in Public Office Commission dated 16th July 2010 informing the Board of a number of points in relation to the Ethics in Public Office Acts 1995 & 2001.</p> <p>Response from Deputy Director of Audit dated 28th July 2010 enclosing relevant extracts for consideration of the final draft of the Annual General Report of the Comptroller and Auditor General (C&AG) for 2009.</p> <p>Copy of email dated 29th July to the Department of Education and Skills stating the position of the EFB with regard to the requirements of the Code of Practice for the Governance of State Bodies for 2009. On completion of the annual accounts by the C&AG a letter of compliance from the Chairperson to the Minister for Education and Skills will accompany the certificate of audit.</p> <p>Circular 12/2010: Protocol for Civil Servants nominated to the boards of non-commercial State bodies.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
	<p>Approvals, Appeals and Queries There were 193 approvals in respect of 166 applicants to a total value of €125,111.37. The breakdown of the approvals is as follows: former resident 38 (19.69%); child 82 (42.48%); grandchild 66 (34.20%); spouse 7 (3.63%).</p>	
	<p>Criteria Following on from applications to the Ombudsman requesting a transfer to the relative of the grant limit (or part thereof) belonging to the former resident, it was agreed that a sentence to clarify the issue within the Criteria for Awarding Grants by the EFB 2010 should be added stating that this would not be feasible.</p>	
	<p>Publicity The members discussed a possible timetable for meeting with former resident support groups once the Criteria 2010 had been published.</p>	<p>It was agreed to further consider publicity at the next meeting when the timetable of new legislation might be clearer.</p>
	<p>Finance The Chairperson of the Audit Committee presented the Quarterly Management Accounts for the period April to June 2010 as had been discussed at the Finance meeting that morning.</p>	<p>The Board agreed that the Quarterly Management Accounts were in order and were a true reflection of the work</p>

	The Chairperson of the Audit Committee also informed the Board of the ongoing work of the Committee in relation to the Code of Conduct for the Governance of State Bodies and he hoped that the Schedule of Matters Reserved for the Board's Decision would be available for approval at the next meeting.	of the Board Noted
	Finance NTMA Report: The total Fund value on 31.8.10 was €4,061,017.83. There was a request for a draw-down from the National Treasury Management Agency (NTMA) to CDVEC. City of Dublin Vocational Education Committee (CDVEC) Financial Statement to August 2010. Invoice from Accountants to the Board for preparation of Quarterly Management Accounts for three months ended June 2010.	Noted Noted and agreed. Noted Noted and agreed.
	IT and Communication Requirements The Board was informed that the WAI upgrade of the website had been successfully completed. This will give users of the site easier access to information.	Noted
	Staffing A discussion took place in relation to the appointment of a replacement member of staff and the backlog in processing applications as a result of staff shortages. The Chairperson also advised the Board of the FAS Work Placement Programme whereby applicants may be able to retain their payment and entitlements while on placement. This would be of no salaried cost to the Board.	The Chairperson agreed to bring these points to the attention of the Department of Education and Skills when following up on this issue and would report back to the Board at the next meeting. The Secretary agreed to co-ordinate with the Chairperson, CDVEC and FAS to look at the possibility of the Board taking part in this scheme and report back at the next meeting.
	AOB There was no business for this item.	
	Next Meeting The date of the next meeting was agreed as Thursday, 14 th October.	