

**Report on Minutes of Education Finance Board
19th November, 2009**

Date	Topic	Decision
19.11.09	Minutes of meetings held on 15th October and 28th October, 2009 The minutes of the tenth and eleventh meetings were adopted.	
	Matters arising from the Minutes The Board received feedback from the meeting chaired by the Secretary General of the Department of Education and Science held on 29 th October, 2009 between former resident support groups and the Department of Education and Science. The Board was advised that the Revised Code of Practice for the Governance of State Bodies in the context of the 2005 Act were still in process with the Department of Education and Science.	
	Notifications of Motions No Notices of Motions were received for this meeting	
	Correspondence Letter from Minister for Education and Science stating that he continues to have the utmost confidence in the Education Finance Board. Letter from Minister for Education and Science regarding the funding of the Education Finance Board. Letter from Standards in Public Office Commission regarding Ethics in Public Office Acts 1995 and 2001 notifying the Board of updated Ethics Acts Regulations. Email from Justice for Magdalenes group asking the Board to list their website on the Education Finance Board website.	Noted Noted Noted It was agreed to discuss this request further at the next meeting.
	Approvals, Appeals and Queries There were 136 approvals in respect of 123 applicants to a total value of €140,356.12. The Board also processed 10 applications under reasonable expectation to a total value of €20,560.01. The breakdown of the approvals is as follows: former resident 30 (22.06%); child 74 (54.42%); grandchild 27 (19.84%); spouse 5 (3.68%). The country analysis is: Ireland 111 (81.62%); UK 21 (15.44%); USA 3 (2.21%); Malta 1 (0.74%).	
	Criteria The Criteria document was approved for printing and it was agreed to amend the Criteria to include the words "statutory test fee" under Driving Lessons.	
	Publicity A meeting took place on 4 th November in the EFB with survivors covering the North, North East, West and border areas of England as well as Manchester and London. The meeting dealt with documentation being sent from the UK to the EFB, group education courses and advance notice of changing the Criteria.	The Board also agreed to look at the submission from the groups in more detail at the next meeting.
	Finance It was reported that the newly constituted Finance Committee had met with the accountants to the EFB to discuss the Internal Financial Controls Review Plan 2009 and the Management Accounts for the period ended 30 th	

	<p>September 2009. The work on the internal financial controls will begin on 30th November. The report and recommendations will be the subject of a further meeting of the Finance Committee prior to their consideration by the full Board at an early meeting.</p> <p>The Finance Committee had also considered the quarterly Management Accounts with Crowleys DFK, accountants to the Board. The Management Accounts for the quarter ended 30th September were approved by the Board.</p> <p>The Board was advised that the work of the Office of the Comptroller and Auditor General was still in process.</p> <p>The Management response letter to the Comptroller and Auditor General was approved by the Board.</p> <p>NTMA Report: The total Fund value on 31.11.09 was €5,597,348.42 CDVEC requested draw-down from the National Treasury Management Agency. City of Dublin Vocational Education Committee Financial Statement to September 2009.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted and agreed</p> <p>Noted</p>
	<p>IT and Communication Requirements A discussion took place on further developments to the database to ensure information storage, remote access to the server by the database designer and the feasibility of applicants to the fund applying online.</p>	<p>It was agreed to revisit these issues at the next meeting.</p>
	<p>Staffing There were no matters for consideration at this meeting.</p>	
	<p>Next Meeting The date of the next meeting was agreed as Tuesday, 15th December at 14.00 hrs. in Frederick Court.</p>	