

**Report on Minutes of Education Finance Board
9th June, 2011**

Date	Topic	Decision
9.6.11	<p>Minutes The minutes of the meeting held on 19th May 2011 were adopted.</p> <p>The minutes of the third Audit Committee held on 19th May 2011 were circulated at the meeting and were noted.</p>	<p>Adopted</p> <p>Noted</p>
	<p>Matters arising from Minutes The Chairperson advised the Board that he had spoken to the Assistant Secretary General of the Department of Education and Skills and he had also made preliminary contact with the Secretary General, DES. He had made them aware of the issues arising for the EFB regarding the finite nature of the Fund, the tenure of the Board members, staffing and the backlog in applications. He suggested that the Board could combine the review of the criteria with a meeting with the Assistant Secretary General, DES.</p> <p>It was agreed that a meeting with the Assistant Secretary General would be a good start in approaching the task of how to wind down the Board within the Commission to Inquire into Child Abuse (Amendment) Act 2005 in preparation for a meeting with the Minister for Education and Skills.</p>	<p>Agreed</p>
	<p>Notification of Motions No Notices of Motions were received for this meeting.</p>	
	<p>Correspondence Letter to the Minister for Justice, Equality and Defence outlining the Board's response to the increase in applications and the constraints on public sector recruitment.</p> <p>Email from DES regarding change of personnel in the Department (Principal Officer).</p> <p>Email from the Office of the Comptroller and Auditor General requesting the Board to minute the approval of the Statement of Internal Financial Control 2010.</p>	<p>Noted</p> <p>Noted</p> <p>It was agreed to minute this request under item 8 of the Agenda: Finance</p>
	<p>Approvals, Appeals and Queries There were 133 approvals in respect of 122 applicants to a total value of €135,166.11. The breakdown of the approvals is as follows: former resident 19 (14.29%); child 74 (55.63%); grandchild 31 (23.31%); spouse 8 (6.02%); stepchild 1 (0.75%). The country analysis is: Ireland 113 (84.96%); UK 19 (14.29%); USA 1 (0.75%).</p>	
	<p>Criteria A Board member gave a presentation to the Board regarding his opinions on the Criteria for Awarding Grants 2010. He requested members to consider his views as an integral part of the debate at the review of the Criteria in July.</p> <p>It was agreed that a copy of the presentation would be sent to members for consideration by the Board at its special meeting to review the current Criteria.</p> <p>It was also agreed that the Chairperson and two other Board members would meet with the Aislinn Education and Support Centre before the next meeting and that arrangements could be made to meet with the other official support groups</p>	

	after the review meeting in July.	
	<p>Finance The Chairperson of the Audit Committee led the members through the discussion of the Audit Committee that morning. He drew attention to the Audit Committee's intention to prepare a report on its work for the year 2010 and to the proposed development of a Code of Behaviour in participation with the Board's staff. He suggested that a date in October might be suitable.</p> <p>The Chairperson of the Board asked the members to formally approve the statement of Internal Financial Control which had already been included in the draft Financial Statement 2010 which had been adopted by the Board at its meeting on 10th March 2011 and sent to the Comptroller and Auditor General by 31st March 2011.</p> <p>The Board reviewed and approved the Statement of Internal Financial Control for 2010.</p> <p>NTMA Report: The total Fund value at 30/5/11 is €2,741,507.79</p> <p>There was a request for a draw-down from the National Treasury Management Agency (NTMA) to CDVEC.</p> <p>City of Dublin Vocational Education Committee (CDVEC) Financial Statement to May 2011.</p>	<p>Noted</p> <p>Noted and agreed.</p> <p>Noted and agreed.</p> <p>Noted</p>
	<p>IT and Communication Requirements There was no business for this item.</p>	
	<p>Staffing It was agreed that this item would be discussed once more after the meeting with the Assistant General Secretary, DES.</p>	
	<p>Next Meeting The dates of the next EFB meeting, the special meeting for the Review of the Criteria for Awarding Grants 2010 and a possible meeting with the Assistant General Secretary, DES, were agreed as either 18th and 19th July or 19th and 20th July. The timetable of the two days would be sent to the members as soon as it was available and the dates finalised.</p>	Noted and agreed